



SOUTHERN STATES
UNIVERSITY

Admissions Requirement Checklist
Undergraduate and Graduate Programs

Email: ssuadmissions@ssu.edu

Phone: San Diego: (619) 298-1829 - Irvine: (949) 833-8868 - Las Vegas: (702) 786-3788

1	*Application Fee (non-refundable): \$100 (Please see Enrollment Agreement for complete fee information)
2	<ul style="list-style-type: none">• Enrollment Agreement (all pages)• School Performance Fact Sheet for selected program (initialed and dated) – *California applicant only
3	A valid, current, legible government-issued photo identification
4	Official Diploma(s) and Transcript(s): <ul style="list-style-type: none">- Undergraduate Applicants: Provide verification of completion of a High School Diploma, GED, High School Equivalency, or Certificate of Equivalency/Proficiency.- Graduate Applicants: Provide verification of completion of a bachelor's degree, in the form of an official transcript of record from a USDE-recognized accredited institution.- All Applicants: Submit official transcripts from all other universities or colleges previously attended. <i>Diplomas from outside the U.S. must be evaluated by a NACES organization (http://www.naces.org/members.htm) Both a copy of the official foreign academic record and an official English translation must be included.</i>
5	Additional Documents for Graduate Students only: <ul style="list-style-type: none">a) Current Resume (or CV)b) Two Official Letters of Recommendation (Professional or academic references only, issued within past year):<ul style="list-style-type: none">- Date / Signature of person / Title of the person / Contact Information of the person- Official Letterhead- MUST mention they recommend student for their Graduate program at SSU
6	Personal Autobiography/Statement of Purpose <ul style="list-style-type: none">- In your OWN words, no internet sources / single-spaced essay of at least 1000 words for Graduate applicants at least 500 words for Undergraduate applicants – For undergraduate applicants- Detailing educational and work history, goals as they relate to educations and work history, and the relationship between these goals and future career aspirations- Must be uploaded in MS Word
7	Verification of English Proficiency: This applies to all students whose native language is not English or who completed their education at a foreign institution whose language of instruction is not English.
8	Pre-Admission Interview: Students will be contacted by the Student Services Department to process an interview