



Admissions Requirement Checklist Undergraduate Programs - California

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1	*Application Fee (non-refundable): \$100 (Please see Enrollment Agreement for complete fee information)
2 *	International Fees (for F1 visa students applying from outside of the U.S. (non-refundable): * Registration: \$150 ** Enrollment: \$250 * Courier Fee: \$100 * Fees to be paid before admission ** Fees to be paid upon arrival in the US
3	Enrollment Agreement (all pages) and School Performance Fact Sheet for selected program (initialed and dated)
4 *	Statement of Financial Support Form and Official Bank Statement or Bank Letter: All Bank Statements or Bank Letters must be official and recent (within the last 3 months) and must include: - Name of the applicant or sponsor - Name and contact information of the bank or financial institution - Currency amount balance with a minimum of \$12,375 USD (plus \$2,700 USD per dependent) or the US dollar equivalent in a foreign currency. <i>Bank letters preferable in English or include a certified English translation, unless approved by SSU.</i>
5	Clear copy of passport for F1 visa students only or government issued ID for other students
6 *	Clear copy of I-94 and Visa page (F1 visa students only)
7 *	Previous I-20 stamped and signed (F1 visa students only)
8 *	A completed and signed Transfer form or transfer eligibility confirmation from current school (F-1 visa transfer students only)
9	Official Diploma(s) and Transcript(s): - Undergraduate Applicants: Provide verification of completion of a High School Diploma, GED, High School Equivalency, or Certificate of Equivalency/Proficiency. - All Applicants: Submit official transcripts from all other universities or colleges previously attended. <i>Diplomas from outside the U.S. must be evaluated by a NACES organization (http://www.naces.org/members.htm) Both a copy of the official foreign academic record and an official English translation must be included (F-1 Visa students only)</i>
10	Personal Autobiography/Statement of Purpose - In your OWN words, no internet sources / single-spaced essay of at least 500 words for Undergraduate applicants - Detailing educational and work history, goals as they relate to educations and work history, and the relationship between these goals and future career aspirations (in MS WORD).
11	Verification of English Proficiency (submit proof of one of these): - Diploma or transcript showing that the applicant has graduated from a government-recognized secondary school (or above) in a system in which English is the official language of instruction. - TOEFL (Test of English as a Foreign Language) result of 97 or above on the IBT (Internet Based Test), 593 or above on the PBT (Paper Based Test). - IELTS (International English Language Testing System) result of 6.0 or above. - Duolingo placement test result of 100 or above: https://englishtest.duolingo.com . - Have previously studied in an English-medium, USDE-recognized accredited university level program and maintained a minimum 2.0 GPA for at least one academic term. Test scores more than two years old will not be accepted.
12	Pre-Admission Interview: Students will be contacted by the Student Services Department to process an interview
13 *	Proof of Health Insurance (MUST be provided by or before the Mandatory Student Orientation/Welcome Session)

*** ADDITIONAL DOCUMENTS FOR F1 VISA INTERNATIONAL STUDENTS ONLY**