



**SOUTHERN STATES**  
UNIVERSITY

## Admissions Requirement Checklist Graduate Programs- California

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|------|--|
| 1    | *Application Fee (non-refundable): \$100 (Please see Enrollment Agreement for complete fee information)  |
| 2 *  | International Fees (for F1 visa students applying from outside of the U.S. (non-refundable):<br>* Registration: \$150<br>** Enrollment: \$250<br>* Courier Fee: \$100<br>* Fees to be paid before admission<br>** Fees to be paid upon arrival in the US   |
| 3    | Enrollment Agreement (all pages) and School Performance Fact Sheet for selected program (initialed and dated)  |
| 4 *  | Statement of Financial Support Form and Official Bank Statement or Bank Letter: All Bank Statements or Bank Letters must be official and recent (within the last 3 months) and must include:<br>- Name of the applicant or sponsor<br>- Name and contact information of the bank or financial institution<br>- Currency amount balance with a minimum of \$12,375 USD (plus \$2,700 USD per dependent) or the US dollar equivalent in a foreign currency.<br><i>Bank letters must be in English or include a certified English translation, unless approved by SSU.</i>  |
| 5    | Clear copy of passport for F1 visa students only or government issued ID for other students  |
| 6 *  | Clear copy of I-94 and Visa page (F1 visa students only)   |
| 7 *  | Previous I-20 stamped and signed (F1 visa students only)   |
| 8 *  | Transfer form or Transfer eligibility confirmation from current school (F-1 visa transfer students only)   |
| 9    | Official Diploma(s) and Transcript(s):<br>- <b>Graduate Applicants:</b> Provide verification of completion of a bachelor's degree, in the form of an official transcript of record from a USDE-recognized accredited institution.<br>- <b>All Applicants:</b> Submit official transcripts from all other universities or colleges previously attended.<br><i>Diplomas from outside the U.S. must be evaluated by a NACES organization (<a href="http://www.naces.org/members.html">http://www.naces.org/members.html</a>) Both a copy of the official foreign academic record and an official English translation must be included (F-1 Visa students only)</i>  |
| 10   | <b>Additional Documents for Graduate Students:</b><br>a) Current Resume (or CV)<br>b) Two Official Letters of Recommendation (Professional or academic references only, issued within past year):<br>- <b>Date</b> / <b>Signature</b> of person / <b>Title</b> of the person / <b>Contact Information</b> of the person<br>- Official Letterhead<br>- <b>MUST</b> mention they recommend student for their Graduate program at SSU   |
| 11   | Personal Autobiography/Statement of Purpose<br>- In your <b>OWN</b> words, no internet sources / single-spaced essay <b>of at least 1000 words for Graduate applicants</b><br>- Detailing educational and work history, goals as they relate to educations and work history, and the relationship between these goals and future career aspirations. <b>(In MS WORD)</b>   |
| 12   | Verification of English Proficiency (submit proof of one of these):<br>- Diploma or transcript showing that the applicant has graduated from a government-recognized secondary school (or above) in a system in which English is the official language of instruction.<br>- TOEFL (Test of English as a Foreign Language) result of 97 or above on the IBT (Internet Based Test), 593 or above on the PBT (Paper Based Test).<br>- IELTS (International English Language Testing System) result of 6.0 or above.<br>- Duolingo placement test result of 100 or above: <a href="https://englishtest.duolingo.com">https://englishtest.duolingo.com</a> .<br>- Have previously studied in an English-medium, USDE-recognized accredited university level program and maintained a minimum <b>3.0 GPA</b> for at least one academic term.<br><b>Test scores more than two years old will not be accepted.</b> |
| 13   | Pre-Admission Interview: Students will be contacted by the Student Services Department to process an interview   |
| 14 * | Proof of Health Insurance ( <b>MUST</b> be provided by or before the Mandatory Student Orientation/Welcome Session)  |

**\* ADDITIONAL DOCUMENTS FOR F1 VISA INTERNATIONAL STUDENTS ONLY**